

## Annex A - Clinical Audit Descriptors

Area	Does not meet the standard	Meets the standard
<b>Resources used for standard setting</b>	<i>Resource(s) used but inappropriate standard set</i>	<i>Using a single appropriate resource to set and acceptable standard</i>
<b>Appropriate resources?</b>	<i>Some resource(s) referred to, but not relevant or inappropriate</i>	<i>Single appropriate resource used to set standard</i>
<b>Data collection</b>	<i>Only blank or insufficient data collection sheets submitted, no data figures submitted</i>	<i>Sufficient, appropriate data collected and analysed (This is especially significant in a group audit. Each individual's input must be significant)</i>
<b>Data presentation and interpretation</b>	<i>Tables and charts not labelled, very confusing presentation. Illogical interpretation of data</i>	<i>Charts labelled and make sense, and full implications of results drawn out</i>
<b>Effective use of the audit cycle</b>	<i>Data analysed but not compared with the acceptable set standard</i>	<i>Comparison of data and set standard leading to implementation of changes necessary to achieve set standard.</i>
<b>Has a second cycle been carried out?</b>	<i>Failure to carry out a second cycle and record results</i>	<i>Changes introduced and second cycle carried out</i>
<b>Has the audit produced the desired results?</b>	<i>Failure to implement changes if data analysis shows performance is below agreed set standard</i>	<i>Changes made, second cycle data analysis shows performance is better than set standard</i>
<b>Appropriate resources?</b>	<i>Some resources referred to, but not relevant or inappropriate</i>	<i>Single appropriate resource used to set standard</i>

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